Hi Adam,

I’m Jessica, and I’m glad that Dene has brought us together to talk. I have taken a class instructed by you before at WSUV, from which I will be graduating this December.

I am interested in the Support & QA Manager position at Brandlive. As Dene mentioned, I primarily focus on web development; I have about three years of experience working with HTML, CSS, and JavaScript, as well as experience coding PHP and MySQL. While I focus on web development, I also have experience editing vector graphics and images, as well as familiarity with video and audio editing software. You can see my attached resume for more information.

About the position, could you tell me how the typical day of someone in the position looks like? I would like to know where the most time is spent and what the work environment is like.

Sincerely,

Jessica Smith